



## Parent Teacher Interviews


Parent teacher interviews will be held on **Tuesday, March 19<sup>st</sup> and Wednesday, March 20<sup>th</sup> from 4:00-7:00**. We are booking appointments online again. If you registered in November use the same log in information. If you are a new user please register and follow the instructions bellow.

Follow the link <http://drbrosseau.parentteacherconferences.net/> to get started.

Step 1 - Register.

The image shows a login form with the following fields: 'Email Address:' with a text input box, 'Password:' with a text input box, and a 'Remember Login:' checkbox. Below these is a black 'Login' button. At the bottom of the form, the text 'Click Here to Register' is circled in red.

Step 2 - Add students

Step 3 - Once students are added, click on the  icon to book an appointment.

Step 4 - Select all the teachers you wish to book an appointment with for the student. Click on view calendars.

Step 5 - Select the available time slots you would like. Click on book appointment.

Step 6 - You can now print a report with your appointments or book appointments for another student. To book appointments for another student click on manage students and repeat steps 3-5.

Any questions or concerns please call the office (780-826-7005).